

## **INSTRUCTIONS FOR VIRTUAL CONFERENCE**



### **Sign Up & Sign In**

WLS Virtual conference is an experience open to all interested visitors without the need to create profiles or reserve spots.

However, if you would like to use the chat functionality to communicate with companies behind booths or ask our panelists questions in the public chat, you will need to create a profile.

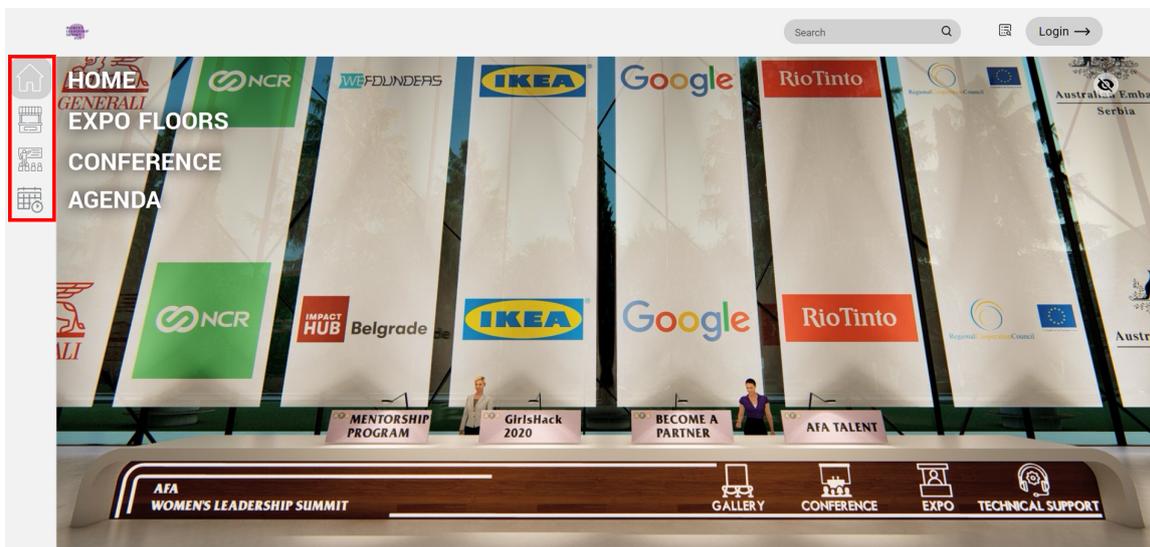
Creating a profile takes a minute. You may create a profile using this link:

<https://virtualwls.afa.co.rs/register>

## Navigating the Fair

You can navigate the virtual environment in two ways:

Clicking on the links inside of the video. Once you enter the conference and the camera stops, you can click on the links on the **Info stand**, one of which is the **conference hall**.



Clicking it takes you directly to our amphitheater where you can watch live presentations.

From the desk, you may also go to our **Gallery**, as well as to the **expo area** where the booths of our exhibitors are located.

You can use navigation icons on the **left edge of your screen** (at the bottom of the page if you're accessing from a mobile) to navigate through different parts of the fair.

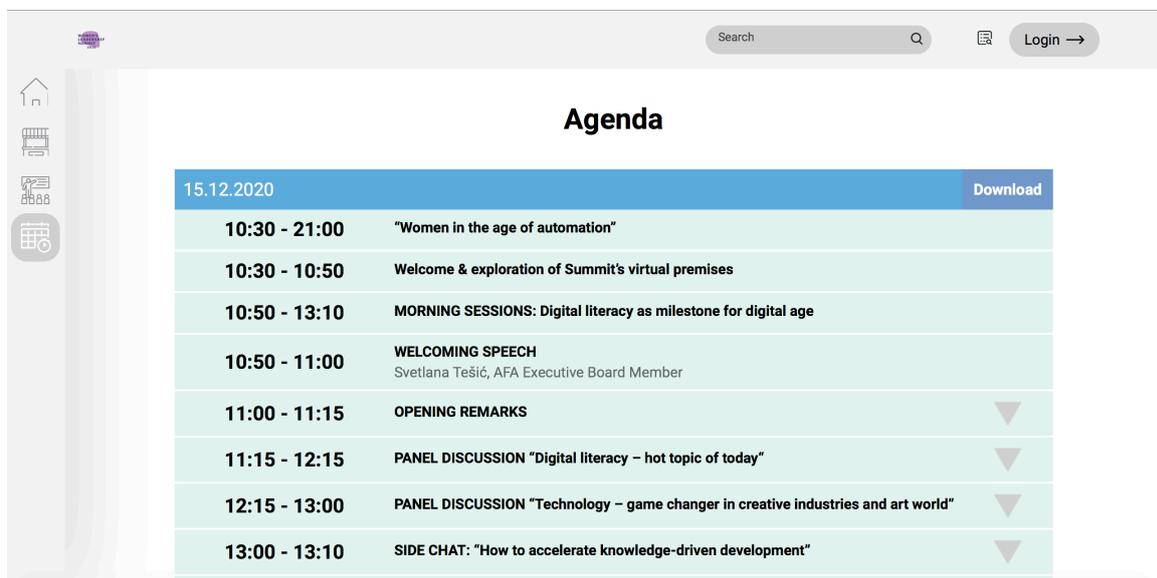
The **expo floor** is accessible directly from the info desk, or from the navigation buttons to the left.

In the expo, you may browse through the available booths presented by our partners.

In order to attend the live program, all you need to do is navigate to the **conference room** and hit the screen when the camera stops.

## Agenda

At your disposal, you have a **digital interactive agenda** that will help you get familiar with the structure of the panels. You may also **listen to it retroactively by clicking on the panel that were before.**



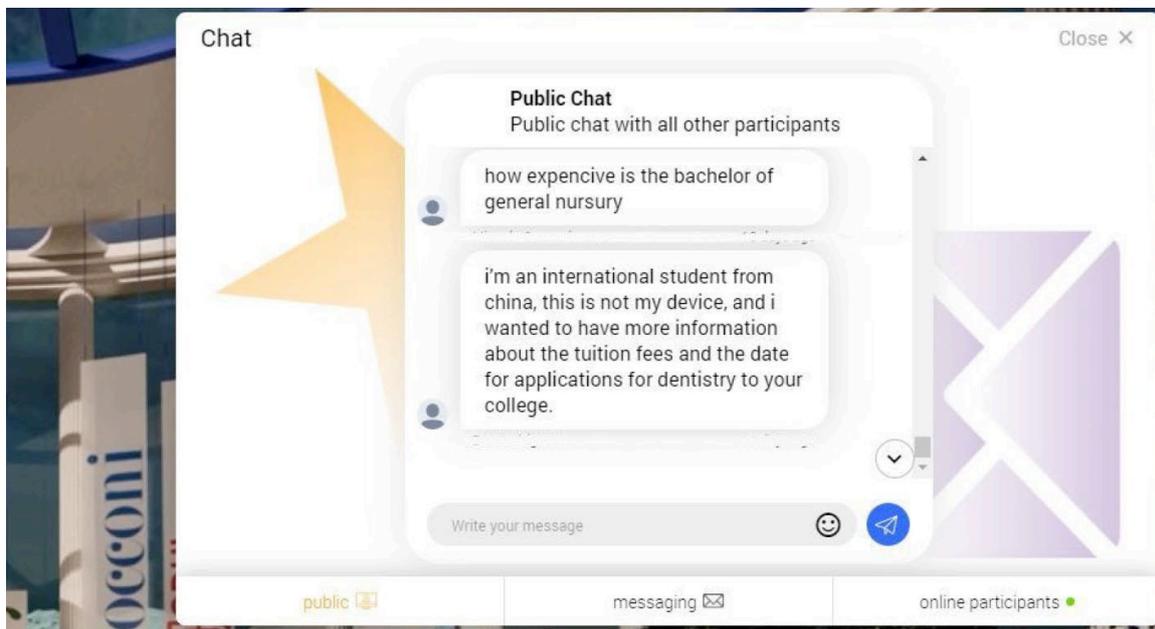
15.12.2020		Download
10:30 - 21:00	"Women in the age of automation"	
10:30 - 10:50	Welcome & exploration of Summit's virtual premises	
10:50 - 13:10	MORNING SESSIONS: Digital literacy as milestone for digital age	
10:50 - 11:00	WELCOMING SPEECH Svetlana Tešić, AFA Executive Board Member	
11:00 - 11:15	OPENING REMARKS	▼
11:15 - 12:15	PANEL DISCUSSION "Digital literacy – hot topic of today"	▼
12:15 - 13:00	PANEL DISCUSSION "Technology – game changer in creative industries and art world"	▼
13:00 - 13:10	SIDE CHAT: "How to accelerate knowledge-driven development"	▼

## Chat and Q&A

This is optional functionality. If you would like to use chat, please **create a profile**.

Our chat is versatile. You are accessing it by clicking the chat icon in the upper right corner of the page. The chat window will appear with the three sections:

- 1. Public chat:** a section with the chat messages visible to all the attendees.
- 2. Messaging:** The messaging section includes all the private chats you made with the attendees of the virtual event.
- 3. Online participants:** a list of all the attendees currently online within the fair.



## **Attendee Support**

In case you have any issues with attending the fair (you cannot sign up, the video isn't loading, or you simply do not know what to do and where to go), You may always reach out to us and we will get your challenges resolved.

You may access the attendee support in three ways:

1. Through a dedicated **help link in the footer**. Clicking the button will open up a support page where you can describe your issue and someone would get it resolved for you.
2. By finding the dedicated **attendee support account in the list of online participants in chat** and sending them a text.
3. By sending ing us an **email to [support@collectivibe.com](mailto:support@collectivibe.com)**

All three options will make sure that your experience remains optimal and that you enjoy the Summit.

**[virtualwls.afa.co.rs](https://virtualwls.afa.co.rs)**

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